



Important Event Procedures

2018 Broken Arrow Invitational

October 6, 2018 • Memorial Stadium • Broken Arrow, OK

Communications for the 2018 Broken Arrow Invitational will be sent via email with a link to access forms and information on our website. **Forms will only be mailed upon request.**

ALL EVENT INFORMATION: AVAILABLE ONLINE

Go to brokenarrowpride.com and click on Broken Arrow Invitational/BAI Resources under the Events menu.

INFORMATION SHEET

The Information Sheet was sent to you on September 12. This form is extremely important to your involvement in the event. We are thrilled that all participants have already completed this form! Thank you!

PARKING INFORMATION

The campus of Broken Arrow High School has endured a significant construction project and MOST all construction has been completed at this time. All busses and trucks will enter from the northwest and park on the south side of the campus. Please see site map for more information. Additional staff vehicles will be permitted in this lot but may be limited due to available space.

ADJUDICATION PROCEDURES

The BAI adjudication system is based on Bands of America's score sheets rules and regulations. We encourage you to go to www.musicforall.org to review and download a copy of the Adjudication and Procedures Handbook. From the homepage click on the RESOURCE link. REMINDER: The 12' line has been extended to 15 feet. Additionally, BOA has adopted a new / revised set of adjudication sheets for 2017, the BAI will be utilizing these new sheets for 2018.

ADJUDICATION PANEL

The adjudication panel for the 2018 Broken Arrow Invitational will be: Aaron Bailey, Bob Buckner, Gino Cipriani, Alan Kristensen, Tim Landess, Freddy Martin, Leon May, and providing General Analysis Commentary is Michael Cesario. Specific judging assignments will be distributed on-site at band check-in.

BAND PERFORMANCE FLOW

Band Check-In

- When you first arrive to Broken Arrow High School you will be directed to **Band Check-In**, located at the entrance of the bus/truck parking lot (see enclosed map).
- Your check-in packet will consist of your twenty-five (41 - max credentials available at a BOA event) field passes / name badges, an updated performance schedule and other relevant event information.
- Band Check-In will open 30 MINUTES prior to the first band warm-up time.

Competing Band Name Badges and Field Passes

- You will receive a maximum of six (6) name badges for yourself plus the five other names submitted on the Information Sheet. Each band will receive twenty-five (25) field passes. This will give each band a total of 31 credentials.
- Your Prelim field passes WILL be valid for the Finals competition should your band advance to Finals. NOTE: You will NOT receive "Finals Only" Field Passes. Your Prelim Field Pass WILL be valid for finals and no additional passes will be available – please inform your additional staff and volunteers to not lose their pass during the day.
- Hand stamps, field passes and staff badges will serve as a pass through the stadium gates. Please have these items visible as you enter the stadium (not necessary when in uniform).

- Name badges and field passes will allow you to enter the flow with your band. A spectator hand stamp will function as an admission ticket for the general public and will not grant field level access.

Bus/Equipment Truck Parking

- The Bus/Truck parking lot is located in Lot C on the south side of the BA High School Campus.
- All buses and trucks must enter this lot through the “Bus Parking” entrance off of 61st Street (Also, called Albany Street - see map).
- OBA Event Staff will be on hand to meet you upon arrival and will give your drivers parking instructions.
- If you have large props and would like to unload them closer to the stadium, inform the parking staff and they will direct you to a temporary unloading area.
- Physical or musical warm-up is only allowed in the official warm-up areas during your assigned warm-up time.
- If you wish to have additional warm-up or practice times you must make your own arrangements off Broken Arrow High School property.

Staff Vehicles / Official Band Vehicles

- Unofficial vehicles will need to be parked in the Spectator lots.
- Please limit your staff vehicles and official band vehicles to a minimum. Event staff will work to limit the amount of non-school vehicles in the Bus/Equipment Truck Parking Area to ensure the safety of all band members.
- Event staff is committed to providing a safe and secure venue. Your compliance and cooperation are appreciated.

Band Warm-Up:

- All warm up areas are paved surfaces or Field Turf.
- It is your responsibility to report to your warm-up area at your scheduled time. Please allow plenty of time to arrive in warm-up.
- While in warm-up, BAI Event staff will monitor your 45-minute time and then walk you to the Band Entrance Gate for your report time as listed on the prelim schedule.
- Your guide will signal you or someone you designate at 15 minutes, 5 minutes and 2 minutes before you must be clear of the warm-up area.
- **Your pit will move toward the stadium 15 minutes prior to the rest of the band.**
- Bands may NOT warm-up on site except during their assigned warm-up period and at the assigned location. Failure to comply with warm-up regulations may result in a penalty.
- If you arrive late for your warm-up time, you cannot stay past your 45-minute scheduled time. You will be led ON TIME to the Band Entrance Gate.
- All bands must be completely vacated from the warm up by the end of your warm up time. There are no “transition times” to vacate the warm up areas, and when your time is up, another band’s warm up time begins. Please be courteous to the band that follows you into your warm up area and be completely vacated from the warm up area prior to your ending warm up time.

Percussion Warm-Up

BATTERY PERCUSSION

- The Battery warm-up is with the Band in the designated Band Warm-up area.

PIT PERCUSSION

- A separate pit percussion warm-up is located in an asphalt parking lot near the BAHS Student Union (see Site Overview Map).
- Pit percussion may also warm-up with the Band in the designated Band Warm-Up Area.
- There can be no sound bleed into the stadium.
- Battery and pit percussion warm-up is only allowed during your designated full band warm-up time.
- Pits will report to the Entrance Gate at their designated time (15-minutes prior to the band report time).

During Your 45-Minute Warm-Up

- Please note that if your band uses a wireless system, it may NOT be tested or used during your designated 45-minute warm-up. Channels may be the same from band to band and we want to prevent accidental overlap to a performing band on the field.
- **You may therefore only test your wireless system on the performance field.**
- The use of Dr. Beats, jam blocks, other time keeping devices and the use of long rangers and megaphone amplification devices WILL be allowed, with the following exceptions:
 - 1) NO wireless systems will be allowed in the warm-up areas.
 - 2) The sound projected cannot interfere with the performances occurring in the stadium.

Motorized Vehicles in the Stadium

- Motorized vehicles are allowed in the stadium ONLY if they have a bib (diaper) type covering underneath the engine of the vehicle.
- There must be some type of covering under the battery of any amplified equipment. There cannot be any mechanical fluids dropped in the turf.
- Please unlock the wheels on your front ensemble carts when in transport.

Gate Dimensions

- The band/pit entrance and exit gate is 14' wide with no height restriction.
- Please make a note to measure props and other large equipment to accommodate for this space.

Hash Marks

The field will have TWO sets of markings

- High School markings dividing the field into equal thirds, 53'4" from the front and back sidelines in permanent WHITE Field Turf
- NCCAA (Texas HS hash) markings at 60' from the sidelines. This will be a TAPED marking

Performance Timing

- Bands are scheduled on 15-minute intervals, with appropriate judges' breaks.
- A band is allowed four (4) minutes to set-up and warm-up anywhere in the Performance Area. Entrance to the Performance Field must be made from the back of the field or the end zones.
- A band is allowed a performance time of 6 to 11 minutes anywhere on the Performance Field.
- The timing will begin at the conclusion of the four-minute set-up/warm-up time, following the announcement that "Broken Arrow Invitational is proud to present in preliminary/finals performance Drum Majors _____ and the _____ High School Marching Band."
- Bands should completely vacate the Performance Field within two (2) minutes of the end of the performance. We define *vacating the Performance Field* as being outside/clear of the goal line (south side towards band exit) with all personnel, equipment and props.

Adjudication Sheets and Mr. Video Educational Video

- Approximately 90 minutes after your prelims performance, you can check your email for the link to your judge commentary. In most cases, this will happen before the 90-minute mark.
- Your Educational Video will be delivered to you by a Dropbox link directly from Mr. Video.
- All adjudication sheets will be held until the END of the finals awards ceremony when you can pick them up at field level, along with prelims and finals recaps. No scores or recaps will be released prior to the conclusion of the finals awards ceremony.
- If, for some reason, you are not staying for finals, your sheets will be sent to you Monday after the event.
- **Sheets will not be released early under any circumstances.**
- You may designate someone to pick up your packet at the conclusion of the show.

Restrooms and Changing Facilities

- If your band needs to change into and out of uniform, restrooms will be available inside the Stadium.

- If you need to use these facilities, please go **IN GROUP**, through the Band Re-entry Gate (located next to the Spectator Entrance).
- A limited number of portable restrooms will be available in the bus parking area.

Feeding and Watering Your Band

- Outside food and beverage are **NOT** allowed to be brought into Memorial Stadium. You may, however, choose to feed your group in the bus parking area. Please bag and collect all trash. Dumpsters will be available in the bus parking area.
- The stadium and concessions will remain open during the dinner break.
- The BAI and Tiger Field Concessions will offer an option to prepare meals for your group. If you wish to participate in one of our reasonably priced “Meal Deals” please have your order submitted to our office asap.
- Each participating band should plan appropriately for the watering of its students.
- The Broken Arrow Band Parents will provide access to facilities to refill or replenish your water supply.
- Containers, cups, supplies and the provision of water service itself are ultimately the responsibility of the participant.
- Please inform your instructors and boosters of these policies.

Trash: Please have the members of your organization police themselves on picking up trash. Stack or pile garbage bags by the light poles in Bus Parking Lot, and Event staff will remove them by the end of the event to the nearest dumpsters.

Finalist Directors’ Meeting After Prelims Award Ceremony

The BAI will invite ALL performing groups to participate in the Finals! There will be a Finalist Directors’ Meeting in the athletic building (to the south of the stadium) immediately following the Prelims Awards Ceremony (approx. 5:15 pm). At this meeting, performance order will be determined by a “top 6”/“bottom 7” random drawing. Information regarding the FINALE will also be discussed at that time.

Finale and Awards

There will be a **Full Band Finale** on the performance field following the performance by the Exhibition Band. It is totally ‘your call’ whether your students have instruments for this. A BAI Event Staff member will help guide you and your group onto the field. The asphalt access road to the south of the stadium will serve as the ‘staging area’ for the Finale.

Critique

A judges’ critique will take place at the conclusion of Finals. The critique will be located in the athletic building, located to the south of the stadium. Please make an effort to be present for the critique as soon as possible after Finals have concluded.

GENERAL INFORMATION:

Spectator Parking

- Spectator parking is located on the north side of the campus (please see the site map for more details).
- There is no charge for spectator parking.
- Outside food and beverage are **NOT** allowed into Memorial Stadium.

Tickets

Be sure to communicate ticket prices with your booster/parent group. A Day Pass (includes general admission prelims and finals) is \$12. Finals tickets are \$8. Tickets for children ages 5-12 are \$5. Children under 5 are free.

Photos

- Due to the professional crew on-site, use of cameras of any kind are **NOT ALLOWED** on the field (stadium floor) at the event. Please communicate this to your parent/booster group.
- **Still cameras (digital or film, professional or otherwise) are allowed into the stadium and may be used from the stadium seating, but not on the field.**

- Tripods or other similar equipment that may obstruct the view or path of travel of others in the seating areas are not allowed.
- The issuance of a “Field Pass” or other non-media BAI Credential does not include the right to use a camera on the field. Pass holders must go into stadium spectator seating to use their camera.

Professional Videos By Mr. Video Productions

- **Video and audio devices of any kind are NOT ALLOWED in the stadium.** Please communicate this to your parent/booster group.
- Directors will receive a free high-camera video of your prelim and finals performance.

Commemorative Merchandise

- Broken Arrow Invitational T-shirts, patches and pins will be available for purchase in the BAI Marketplace.
- You and your students and parents will also want to check out our other exhibits in the Marketplace including music-related souvenir vendors and exhibits.
- Please tell your students and their families to come prepared so they can take home a BAI souvenir!